



**Government of West Bengal  
West Bengal Group D Recruitment Board  
Utility Building, HIDCO, 2<sup>nd</sup> Floor  
Action Area IIC, (Near Mangaldeep rotary)  
New Town, Kolkata - 700161**

Website: [www.wbgdrb.in](http://www.wbgdrb.in); E-mail: [wbgdrb@hotmail.com](mailto:wbgdrb@hotmail.com)

Memo No: 141/WBGDRB/M-7/2016

Date: 16.02.2018

**Invitation of sealed Tenders**

Sealed Tenders are invited from bonafide/ reputed persons and Firms for providing the following services for the office of West Bengal Group D Recruitment Board at Utility Building, Action Area-IIC, 2<sup>nd</sup> Floor, New Town, Kolkata -700161 and Jalasampad Bhawan, Salt Lake, Kolkata-700091 for the period 1<sup>st</sup> March 2018 to 30<sup>th</sup> Sept 2018.

- 1) Security service and guarding arrangement for the Board office at 2<sup>nd</sup> Floor of Utility Building and ground floor storage at Jalasampad Bhawan, alongwith the fixed and movable assets of the office as well as outside periphery and adjoining staircase, in 3 shifts round the clock.
- 2) Three Security personnel in each of the 2 Buildings should be deployed round the clock every day, i.e in 3 shifts per day.
- 3) The Service provider should have the eligibility certificate from appropriate authority, duly registered company for providing security services and should have experience of working with any Govt deptt/ Govt agency or renowned private Firm. Possession of other relevant certificates is obligatory.
- 4) The service is to be provided between 1<sup>st</sup> March 2018 and 30<sup>th</sup> September 2018.
- 5) The rate should be quoted per Head per day basis and should include cost of uniform, and other obligatory expenses, inclusive of all taxes and cess.
- 6) The sealed Tender should be accompanied with an a/c payee Demand Draft of Rs 500/- payable at Kolkata and drawn in favour of "West Bengal Group D Recruitment Board", as non-refundable EMD.

The Tender should be submitted to The Secretary, W.B.Group D Recruitment Board, by 3 PM on or before 26.02.2018 and the same should be accompanied by the copies of PAN card, ITCC for the last Assessment Year.

This has the approval of the Chairman, West Bengal Group-D Recruitment Board.

  
Secretary

West Bengal Group-D Recruitment Board





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Website: [www.wbgdrb.in](http://www.wbgdrb.in); E-mail: [wbgdrb2016@gmail.com](mailto:wbgdrb2016@gmail.com)

Memo No: 142/WBGDRB/M-7/2016

Date: 16.02.2018

**Invitation of sealed quotations**

Sealed quotations are invited from bonafide/ reputed organizations and Firms for providing the following services for the office of West Bengal Group D Recruitment Board at Utility Building, Action area-IIC, 2<sup>nd</sup> Floor, New Town, Kolkata -700161 for the month of March 2018 to May 2018.

- 1) Database supervisor for the Board office at 2<sup>nd</sup> Floor of Utility Building, to supervise preparation, compilation and computerization of data, training of staff in use of computer and database etc.
- 2) One personnel with knowledge of computerized database and cloud computing has to be deployed in the Board office.
- 3) The Database Supervisor should preferably be a retired Govt. Officer with knowledge of performing similar works.
- 4) The Service provider should have the eligibility certificate from appropriate authority, duly registered company for providing IT/ related services and should have experience of working with any Govt depts/ Govt agency or renowned private Firm. Possession of other relevant certificates is obligatory.
- 5) The service is to be provided with effect from the 1<sup>st</sup> March 2018 till 31<sup>st</sup> May 2018 .
- 6) The rate for providing the services should be quoted per day basis, inclusive of all Taxes applicable.

The quotations should be superscribed "quotation for services of Database supervisor" and should be submitted to The Chairman, W.B.Group D Recruitment Board, latest by 21<sup>st</sup> February 2018 (up to 3 PM) and the same should be accompanied by copies of PAN card, Income Tax Return for the last Assessment Year.

This has been approval of the Chairman, West Bengal Group-D Recruitment Board.

**Sd/- Ranjan Kumar Dey**

Secretary

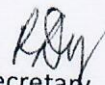
West Bengal Group-D Recruitment Board

Date: 16.02.2018

Memo No: 142/1(3)WBGDRB/M-7/2016

Copy for information and necessary action to:

1. The Webel Informatics Limited for uploading the matter in Board website.
2. Notice Board for display.
3. Office copy.

  
Secretary

West Bengal Group-D Recruitment Board





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Website: [www.wbgdrb.in](http://www.wbgdrb.in); E-mail: [wbgdrb@hotmail.com](mailto:wbgdrb@hotmail.com)

Memo No 140/WBGDRB/M- 7/2016

Date: 16.02.2018

**Invitation of sealed quotations**

Sealed quotations are invited from bonafide/ reputed Agencies and Firms for providing the following services for the office of West Bengal Group D Recruitment Board at Utility Building, Action area-IIC, 2<sup>nd</sup> Floor, New Town, kolkata -700161:

- 1) Transportation and stacking/ storage of 5000 (approx) sealed Card Board Boxes containing confidential examination materials from 1C market, CB Community Centre, Action Area 1, New Town, Kolkata-700156 to ground floor store of Jalasampad Bhawan, Salt Lake, Sector 1, Kolkata 700091.
- 2) Transportation of 2 steel Almirahs containing confidential Interview materials from 3<sup>rd</sup> Floor of Mayukh Bhawan, Salt Lake, Kolkata-91 to The Board Office at Utility Building, 2<sup>nd</sup> Floor, Action Area IIC, New Town, Kol - 700161

The materials have to be shifted latest by 28<sup>th</sup> February 2018, on any working day between 11 AM and 4 PM.

Rates should be quoted seperately for the two items and should be inclusive of all Taxes and incidental charges.

The quotations should be submitted to The Secretary, W.B.Group D Recruitment Board, latest by 21<sup>st</sup> February 2018, 3 PM and the same should be accompanied by copies of PAN card, ITCC for the last Assessment Year.

This has the approval of the Chairman, West Bengal Group-D Recruitment Board.

SD/- RANJAN KUMAR DEY

Secretary

West Bengal Group D Recruitment Board

Date: 16.02.2018

Memo No: 140/1(3)/WBGDRB/M- 7/2016

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Secretary

West Bengal Group D Recruitment Board